

Application for hardship relief



Land and Property
Management Authority

Important information for applicants

- Hardship relief is provided to those experiencing financial difficulties that impact on their ability to pay rent.
- Hardship relief includes payment plans or extension of time to pay depending on each situation.
- Hardship relief may be negotiated for varying periods of time. In exceptional circumstances holders may re-apply when their next payment falls due.
- For accounts over \$1,000, this form must be accompanied by evidence of hardship as stated in the section below.
- Protecting your personal information is important to LPMA. As a NSW government authority, LPMA is subject to the provisions of the *NSW Privacy and Personal Information Protection Act 1998* (PIIP Act) and related regulations. For more information, please refer to LPMA's privacy statement on www.lpma.nsw.gov.au.
- Payment options include: POSTBillpay with Australia Post in person at any Australia Post outlet, by phone 13 18 16 or at www.postbillpay.com.au using Mastercard or Visa, BPay, by mail or in person at your local LPMA office using cash, cheque or money order.
- LPMA reserves the right not to grant hardship, to recover outstanding debts and to apply interest to debts.
- Interest is charged on outstanding amounts and applies 28 days after the due date, calculated from the due date.

Applicant's details

Name: _____

Address: _____

Tel: _____ Fax: _____ Mobile: _____

Email: _____

Account number/s: _____

Address of holding: _____

Hardship details

(Attach supporting documents to this form)

Reasons for seeking hardship relief

Hardship relief option sought

An extension of time to make full payment of my account(s) \$ _____ by (insert date) __/__/__

Payment plan consisting of _____ instalments of \$ _____ (frequency) _____

commencing on (insert date) _____ (monthly/quarterly)



Applicants seeking assistance on accounts greater than \$1,000 must be supported by any of the following

- Centrelink – Exceptional circumstances certificate
- Statement from bank manager
- Rural Assistance Authority letter from rural financial councillors
- Statement from accountant
- Tax return/Evidence of income
- Medical certificate or letter from GP

Declaration

I hereby declare that the above information is true and correct

Applicant's signature: _____ Date: _____

Please print and complete this form then return to:

LPMA Business Finance & Administration Services
PO Box 2155
DANGAR NSW 2309
FAX: (02) 4925 3452
TEL: 1300 052 637 (option 4)

**Land and Property Management Authority
Head office**

1 Prince Albert Road
Queens Square
SYDNEY NSW 2000

T 13000 LANDS
61 2 9228 6666
F 61 2 9233 4357

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